

# NON-DELEGATED CORRESPONDENT Purchasing Quick Reference Guide



## General Information/ID Numbers:

**Hours:** Monday-Friday 8:00am – 5:00pm CST

### Knowledge Center:

<https://kc.fcmpartners.com/resources/wholesale/>

**MERS:** 1003081 / Sub-servicer 1008468

**FHA:** 1918700006

**VA:** 2603670000

**RD Lender Certification:** Tax ID: 41-2031753 Branch #004

## Collateral

*(Original Note, Allonge & Wiring Instructions/Bailee Letter)*

First Community Mortgage, Inc.

Attn: Collateral Processing

262 Robert Rose Drive, Suite 101

Murfreesboro, TN 37129

LOAN NOTE ENDORSEMENT:

PAY TO THE ORDER OF:

First Community Mortgage Inc., Without Recourse

## Servicing

### Payment Address and contact info:

First Community Mortgage, Inc. c/o ServBank

Toll Free #: 855-995-6934

Monday - Friday 8:00am – 5:00pm CST

PO Box 650094

Dallas, TX 75265-0094

### Mortgagee Clause:

First Community Mortgage, Inc.

ISAOA/ATIMA

PO Box 1194

Springfield, OH 45501-1194

262 Robert Rose Drive, Murfreesboro, TN 37129

615.622.7600 phone

615.913.5144 fax

Updated 7.2024-PA

## Support Team

Email: [NDCPurchasing@fcmpartners.com](mailto:NDCPurchasing@fcmpartners.com)

### Dottie Osborne

AVP, Correspondent Lending

502-874-5693

### Amber McCord

AVP, Closing Manager

615-622-7600

## Trailing and Final Docs

*(Recorded Deed of trust/Mortgage & Final Title Policy)*

First Community Mortgage c/o Doc Probe

1133 Ocean Avenue, Mail Stop: DP9823

Lakewood, NJ 08701



EQUAL HOUSING  
LENDER  
NMLS: 629700