

## NON-DELEGATED CORRESPONDENT PURCHASING QUICK REFERENCE GUIDE



**Correspondent Hub:** [www.correspondent.FCMpartners.com](http://www.correspondent.FCMpartners.com)

**Hours:** Monday – Friday 8:00am – 5:00pm CST

### SUPPORT TEAM

**Email:** [NDCPurchasing@FCMpartners.com](mailto:NDCPurchasing@FCMpartners.com)

Dottie Osborne Phone: 502-874-5693

Amber McCord, AVP Closing Manager Phone: 615-622-7600

### COLLATERAL

(Original Note, Allonge & Wiring Instructions/Bailee Letter)

First Community Mortgage, Inc.

Attn: Collateral Processing

262 Robert Rose Drive, Suite 101

Murfreesboro, TN 37129

LOAN NOTE ENDORSEMENT: PAY TO THE ORDER OF: First Community Mortgage Inc., Without Recourse

### TRAILING AND FINAL DOCS

(Recorded Deed of trust/Mortgage & Final Title Policy)

First Community Mortgage c/o Doc Probe

1820 Swarthmore Avenue, P.O. Box 2131

Lakewood, NJ 08701

### ID NUMBERS

MERS: 1003081

FHA: 1918700006 VA: 2603670000

RD LENDER CERTIFICATION: Tax ID: 41/2031753 Branch # 004

### SERVICING

Payment Address and contact info:

First Community Mortgage, Inc. c/o TMS

Toll Free #: 855-995-6934

Monday - Friday 8:00am – 5:00pm CST

PO Box 650094

Dallas, TX 75265-0094

Mortgagee Clause:

First Community Mortgage, Inc. ISAOA/ATIMA

PO Box 961292

Fort Worth, TX 76161-0292

*Revised 12/7/2021*